



Believe Achieve Succeed – Learning without limits

## Job Description

<b>Job title:</b>	<b>CLASSROOM TEACHER</b>
<b>Grade:</b>	<b>MPR</b>
<b>Responsible to:</b>	<b>Headteacher</b>

### Duties & Responsibilities:

This job description should be read alongside the range of duties and responsibilities of Teachers as set out in the annual Teachers' Pay and Conditions Document. Candidates will be expected to have considered these in relation to the above post.

### Purpose of Post:

- To contribute to the provision of high quality Learning, Teaching and Assessment at the school, ensuring maximum success for all;
- To be a role model for the school community and raise levels of pupil achievement;
- To model positivity, passion and to share the school's vision and ethos;
- To support the school culture that is utterly committed to high expectations and "learning without limits".
- To carry out the professional duties of a Teacher under the Teacher's Contract (as defined in the most recent School Teachers' Pay and Conditions document), ensuring the education and welfare of a class/group of pupils having due regard to the school's aims, values and curriculum;
- To work closely with year group teachers and senior leaders to plan focussed and targeted intervention and support to accelerate the progress of identified underachieving pupils;
- To share in the corporate responsibility for the safeguarding, well-being and behaviour of all pupils.

### **JOB DESCRIPTION**

*The job description includes generic responsibilities as well as specific ones. The job description is not comprehensive and the post holder will be required to undertake other tasks and duties appropriate to the level of appointment as the Headteacher and Governing Body may reasonably require.*

### Specific duties:

#### Teaching, Learning and Assessment

To create and secure a commitment to learning which enthuses pupils and motivates them to do well through:

- Using creative and innovative approaches to teaching and learning and responding to the individual strengths and needs of the children;
- Thorough lesson planning to ensure impact on whole class learning and individual needs;
- Taking an active part in the development, use, and evaluation of medium and long term plans;
- Ensuring high quality teaching and learning to achieve best possible outcomes for all pupils;
- Ensuring personalised approaches within teaching and learning strategies to support all pupils;
- Regular assessment and analysis of progress and attainment for each pupil;
- Setting ambitious targets for all children in line with school's policy and ongoing tracking/monitoring of pupil progress;
- Appropriate and highly effective marking and feedback following the school's assessment policy;
- Taking responsibility for ensuring a learning environment which supports the school values;
- Implementing school policy with reference to behaviour and thus to maintaining an orderly and purposeful atmosphere throughout the school;
- Using technology to support and challenge teaching and learning and also for leadership and management responsibilities.



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## **Professional Development and Staff Support**

- Participating in regular training and professional development, including opportunities for coaching and mentoring;
- Working alongside other staff in the classroom to develop effective practices and approaches;
- Engaging in 'in-house' research into the effectiveness of different classroom techniques and approaches;
- Assisting in the collaborative partnerships with other staff, parents and the wider community;
- Participating in appraisal and monitoring & evaluation;
- Maintaining effective teamwork and good relationships between all staff;
- Participating in reviews of progress and recommendations for improvements, contributing to the Self Evaluation and School Improvement Plan;
- Leadership responsibilities available as appropriate.

## **Community**

Under the direction of the Senior Leadership Team (SLT):

- Reporting on the progress of each pupil to parents and other professionals;
- Meeting with parents/carers and appropriate others to discuss the progress and development of pupils;
- Developing effective links with the wider community to enhance the quality of teaching and learning;
- Participating in events and school functions as appropriate;
- Planning and leading school clubs as required;

## **Culture**

- To model positivity, passion and to share the school's vision and ethos;
- To believe in the school's values and contribute to the development and implementation of policies, practices, and procedures;
- Help create a strong school community, characterised by consistent, orderly behaviour and caring, respectful relationships;
- Help develop a school culture that is totally committed to high expectations and "learning without limits";
- To be vigilant and proactive in all areas of safeguarding and pupil welfare;
- To support and work in collaboration with colleagues and other professionals within and beyond the school;
- To have excellent attendance and punctuality.

To undertake other responsibilities as directed by SLT.



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### Person Specification

**Post: Classroom Teacher**

**Responsible to: Headteacher**

	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• A good Honours Degree</li> <li>• QTS</li> </ul>	<ul style="list-style-type: none"> <li>• Prepared themselves for the post through appropriate professional development</li> <li>• Been involved in a networked learning community</li> </ul>
<b>SKILLS &amp; EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Lead and inspire others</li> <li>• Have a relentless focus on high standards</li> <li>• Work on their own initiative and be part of a team</li> <li>• See tasks, plans and ideas through to completion</li> <li>• Think strategically but have an 'eye for detail'</li> <li>• Undertake complex, problem solving tasks such as data analysis</li> <li>• Assimilate information quickly and prepare helpful summaries</li> <li>• Communicate effectively in a wide variety of forms to a range of audiences</li> <li>• Use emotional intelligence to manage relationships effectively.</li> </ul>	
<b>ATTITUDES</b>	<ul style="list-style-type: none"> <li>• Value the education of every pupil as equally important</li> <li>• Be committed to equal opportunities</li> <li>• Believe in pupils' entitlement to a broad, balanced and meaningful education</li> <li>• Be committed to high quality in all aspects of their work</li> <li>• Have a collaborative approach to partnership working</li> <li>• Have an understanding of school systems, timetabling, data tracking for pupils, development, planning and implementation</li> <li>• Commitment to personal development and growth.</li> </ul>	<ul style="list-style-type: none"> <li>• Desire to thrive in a culture of active support and challenge</li> <li>• Understand and practise the principles of change management.</li> </ul>
<b>QUALITIES</b>	<ul style="list-style-type: none"> <li>• A highly professional approach to their work</li> <li>• The ability to thrive in a 'no excuses' culture</li> <li>• Great energy, enthusiasm and hope</li> <li>• A real drive to make things happen</li> <li>• A passionate desire to make a difference</li> <li>• Good sense of humour.</li> </ul>	<ul style="list-style-type: none"> <li>• The desire for further career progression.</li> </ul>



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**Specific responsibilities may be revised periodically to meet the changing needs of the school and the individual.**

**Arrangements for appraisal of performance:**

There is an annual appraisal cycle carried out by line managers which seeks to acknowledge success, resolve problems and identify training/development needs.

**Equal Opportunities**

The post-holder will be expected to carry out all duties in the context of and in compliance with the Council's Equal Opportunities Policies.

**Signatures**

This job description is current at the date below but will be reviewed on a regular basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements, which are commensurate with the job title and grade.

Signed	.....	Signed	.....
	Classroom Teacher		Headteacher
Dated	.....	Dated	.....

**Review arrangements**

The details contained in this job description reflect the content of the job at the date it was prepared. However, it is inevitable that, over time, the nature of the jobs may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the school will expect to revise the job description from time to time and will consult with the post holder at the appropriate time.